

**CITY OF BELMONT  
CITY COUNCIL AND BELMONT FIRE  
PROTECTION DISTRICT BOARD OF  
DIRECTORS**



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**CITY COUNCIL REGULAR MEETING AGENDA**

**Tuesday, April 12, 2022**

**7:00 PM**

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

**TELECONFERENCE PARTICIPANTS - None**

**PUBLIC PARTICIPATION:**

The meeting will be broadcast live to Belmont residents on Comcast Cable Channel 27, streamed live via the City's website at [www.Belmont.gov](http://www.Belmont.gov). The public may also attend the meeting in the City Council Chambers and address the council from the chambers.

**PUBLIC COMMENT:**

To maximize time for live public comment, we encourage members of the public to provide oral comments by joining the City Council meeting via Zoom: For web, visit <https://belmont.gov.zoom.us/> select "Join" and enter Meeting ID: 95745673035. Use the **Raise Hand** feature to request to speak. You may rename your profile if you wish to remain anonymous.

For dial-in comments, call \*67 1-(669) 900-6833 (your phone number will appear on the live broadcast if \*67 is not dialed prior to the phone number), enter Meeting ID: 95745673035, and press \*9 to request to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Mayor.

If you wish to submit written public comment, you may send an email to [cclerk@belmont.gov](mailto:cclerk@belmont.gov) before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the publication of the agenda through the meeting date will be made part of the meeting record, but will not be read during the Council meeting.

## **CITY COUNCIL REGULAR MEETING AGENDA**

**\*\*Date Corrected \*\* Tuesday, April 12, 2022**

**7:00 PM**

City Council Chambers  
City Hall, One Twin Pines Lane, Belmont, California

### **1. ROLL CALL**

### **2. PLEDGE OF ALLEGIANCE**

### **3. REPORT FROM CLOSED SESSION**

### **4. SPECIAL PRESENTATIONS**

**A. Proclamation Honoring Denny Lawhern**

**B. Proclamation In Appreciation to Park and Recreation Commissioner Chuck Cotten**

**C. Proclamation Honoring Women's History Month**

**D. Proclamation Declaring the Month of April National Poetry Month**

**E. Proclamation Declaring the Month of April as Water Conservation Month in the City of Belmont**

**F. Presentation of SchoolForce Celebrate the Music Festival**

### **5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

*This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.*

### **6. COUNCILMEMBER ANNOUNCEMENTS**

### **7. CONSENT BUSINESS**

*Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.*

#### **A. Monthly Financials**

*Recommendation:* Motion to Approve February 2022 Monthly Financials

*Attachment(s):*

[Monthly Financial Reports - February](#)

#### **B. Granicus Software Solutions**

*Recommendation:* Adopt a resolution authorizing the City Manager to enter into an agreement with Granicus LLC for software solutions to conduct required elements of public meetings and public office campaign requirements. in an amount not to exceed \$206,265.06 for continued use and support and maintenance for a three-year period from July 2022 – June 2025.

*Attachment(s):*

[Staff Report](#)  
[Resolution](#)  
[Granicus Proposal for Belmont](#)

**C. San Mateo County Enrichment Grant Fund Award**

*Recommendation:* Adopt a resolution (1) acknowledging receipt of, and accepting the allocation of funds in the amount of \$28,880 awarded by San Mateo County; and (2) appropriating \$28,880 of grant revenue from San Mateo County to the County Grant Account 205-4-820-6362 and increasing the appropriation of \$20,080 to expenditure account 205-4-820-8103 to hire additional part time staff to provide support to vulnerable participants, to provide disability awareness and inclusion training, and to purchase sensory and wellness supplies

*Attachment(s):*

[Staff Report](#)  
[Resolution](#)

**D. State Legislative Advocacy and Consulting Services with Renne Public Group (RPPG) Amendment 2**

*Recommendation:* Adopt a resolution authorizing the City Manager to execute Amendment 2 to the Service Agreement with Renne Public Policy Group to provide State Legislative Advocacy and Consulting Services to the City in an amount not to exceed \$55,000 annually, including City Manager authority to extend the agreement for two additional, consecutive one-year term

*Attachment(s):*

[Staff Report](#)  
[Resolution](#)  
[Proposal for Renewal 2022-2023](#)

**E. Commercial Cannabis Overlay Zone Amendments**

*Recommendation:* 1) Introduce Ordinance establishing Cannabis Retail & Distribution (S-3 & S-4) Overlay Zones and Development Standards 2) Direct review of Ordinance and Zoning Basemap Amendments to Planning Commission for review/recommendation

*Attachment(s):*

[Staff Report](#)  
[Ordinance](#)  
[Exhibit 1 to Cannabis Overlay Zone Ordinance.pdf](#)

**F. Caltrans Program Supplement Agreement**

*Recommendation:* Adopt a resolution authorizing the City Manager to Execute State and Federal Agreements for transportation grants between The State of California, Department of Transportation (Caltrans) and the City of Belmont for State-Funded and Federal-Aid Projects

*Attachment(s):*

[Staff Report](#)  
[Resolution](#)  
[Exhibit A Federal MA Caltrans \(1\)](#)

**8. PUBLIC HEARINGS (None)**

**9. GENERAL BUSINESS**

*General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.*

**A. District Elections Map Boundaries, Sequence of Elections, and At-Large Elected Mayor**

*Recommendation:* 1. Hold a final public hearing for the approval of a final map with sequence of election. 2. Adopt boundaries of council districts for by-district elections by resolution. 3. Introduce an ordinance codifying district-based elections, establishing the sequence of councilmember elections by-districts, establishing the office of mayor and setting the term of office and initial election, and reorganizing the city code to incorporate the change in method of council elections

*Attachment(s):*

[Staff Report.](#)

[Resolution](#)

[Ordinance](#)

[City of Belmont Final Plan](#)

**B. Comprehensive Sewer Rate Study – Proposition 218 Notice for Sewer Rate Changes Effective Fiscal Years 2022/2023 and 2023/2024**

*Recommendation:* Adopt a resolution setting the maximum sewer rates for Fiscal Years 2022/2023 and 2023/2024 with a low stabilization adjustment and setting a Public Hearing for June 14, 2022

*Attachment(s):*

[Staff Report](#)

[Resolution \(Including Exhibits A & B\)](#)

[Intro 2022-23 and 2023-24HDR Comprehensive Sewer Rate Study](#)

**C. Measure I Report**

*Recommendation:* Receive an update on the projects delivered since the inception of the Measure I Sales Tax Measure between 2018 and present. This is an informational report, and no action is required

*Attachment(s):*

[Staff Report](#)

[Measure I -Achievements](#)

[Measure I -Street Segment Improvements List](#)

**10. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF**

**A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

**B. Verbal report from City Manager**

**11. MATTERS OF INTEREST/CLARIFICATION**

*Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.*

**12. ADJOURNMENT**

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. The speech and hearing-impaired may call (650) 637-2999 for TDD services. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting information can also be accessed via the internet at: [www.belmont.gov](http://www.belmont.gov). All staff reports will be posted to

the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.